

Kingston Conservation Advisory Council

Board Meeting

Minutes 2/22/10

Attendance-Board Members: Sid Hymes, Allison Taylor, Gregg Swanzey, Julie Noble, Valeria Gheorghiu, (Judith Deming and Liz Higgins excused)

Julie calls meeting to order 6:40 pm.

Rescheduled meeting for 2nd CAC meeting due to snow storm.

Now meeting in Conference Room 1 as of next meeting.

Introductions –

Alysa Rothe, (student) Whitney Fishburne, (Valeria's intern), Bill Moore, visiting.

Valeria – intern Whitney helping with Pledge.

Agenda.

I. Approval of Minutes

a. Minutes review:

b. Allison makes a motion to accept minutes as is. Julie seconds it. All in favor.

II. Public Comments – There was no public comment.

III. Old Business

1. It was decided time increments will be given to each item in agenda.
2. Allison volunteered to be timekeeper
3. Meeting will be timed an hour and a half, theoretically making it 2 hours.
4. Agenda arranged in order of importance
5. Website found to not be priority

IV. Pledge – Take copies of the pledge.

1. Outreach

a. Presentations:

b. Julie – Spoke at Business Alliance of Kingston on the 17th – on saving energy – for six minutes on Greening the Government. Grants applied for on behalf of the City that relate to the Pledge.

i. Stimulus grant money was due for energy efficiency block grants. Steve applied for four:

1. Solar panels on roofs of fire houses (3) in Kingston
2. Implementing Pay as You throw – starts this week for non-profits.
3. Recycle Bank – coupons for incentives for recycling
4. Year long position to write action plan.

a. We got 15 extra points because we have pledge.

b. ½ million

ii. B.C. Gee approached her. Judith Deming spoke about the Rondout Business Association meeting and wants us to present -at Ship to Shore Tues. March 2nd at 10 AM. No board member designated to go.

iii. March 5th 9 AM – Uptown Business Association meeting. Julie will be able to be present unless it snows – if snow day Felipa will be back up. Take year end report, copies of pledge, and yellow fliers.

2. Communications

a. List outreach: Valeria, Gregg, and Julie all made one page memos

b. Gregg:

i. Emilie Hauser – Interested on some level – solid waste management, energy efficiency. Has solar panels on her house.

- ii. David Gilmore on Complete Streets with Valeria and Gregg
If other projects going on – just support those projects
 - iii. General discussion – call them, when are we going to do something next. That’s what’s holding us back. Felipa feels the same.
 - iv. What’s the commitment?
 - c. Julie
 - i. Matt DeLaHoussaye – Beacon – involved as remote advisor – won’t drive and commit to meetings
 - ii. Patrice Courtney NYSERDA- in
 - iii. Casey Schwarz- in
 - iv. Gabe from Monkey Joes -in
 - v. Arthur from Kingston Land Trust- in
 - vi. Steve Leibowitz from Saugerties -in
 - vii. Kristen Willson from Cornell- in
 - viii. Melissa Everett in –
 - 1. gave other names
 - 2. Rearranging focus groups
 - a. Why did we split green innovation, renewables and energy demand reduction – Energy in the Built Environment
 - b. Gregg – likes the way we built it because it’s understandable.
 - c. Keep it. Felipa, Allison, Valeria agree.
 - ix. Guy Kemp from RUPCO in Land Use
 - x. Cristine Noble –Office for the Aging- in
 - d. Allison
 - i. Joanne Dayton in it, but wants more details.
 - e. Julie will send out pledge intro
 - f. Valeria will reach out to Native Americans
3. Next steps
- a. Procedures/General Write up on Pledge – Valeria presented draft, will email final to be used as guide for members of focus committee meeting to familiarize themselves with the process.
 - b. This is our initial meeting.
 - c. We’ll discuss this process at the focus committee meeting.
 - d. Reach out to public. Have the public meeting and focus committee meeting here in the Chambers.
 - e. Break out into rooms that will be reserved– people already spoken with can help facilitate amongst small groups.
 - f. Proposed Agenda – train facilitators – some focus groups will want to do it now, may want to meet bimonthly, six times in month, keep it fluid. Keep timing open.
 - g. Ultimate goal – what is it?
 - i. Form groups for taskforce: Reduce emissions in Kingston.
 - 1. Create Local Action Plan
 - 2. Review options and create concrete actionable green innovation strategy including budget, with goal of completion six months.
 - ii. Be clear that the goal is just action plan – second quarterly meeting review and discuss implementation – recommended to Common Council by the end of the year.
 - iii. Kingston Climate Smart & Green Jobs Action Plan- name of goal CAC and focus groups are working towards.
 - h. Valeria make changes and send back to everyone.
 - i. Send procedures out at once.
 - j. Contact everyone by March 10th, use form letters.
 - k. Date: Then put it all in distribution list – procedures should be done – date, commitment, procedures, agenda request...

1. Date – initial meeting of focus committee contacts, then public meeting.
 - i. Overview of process, final decision for focus groups, date of public meeting, breakout sessions ourselves, general brainstorming session.
 - ii. Send out three dates, (April 5, 6, 8th). experts pick dates with mass email sent March 11th
 - iii. Common Council –
 - iv. Public and Stakeholders meeting- Last week April or first week May
- m. Send everyone copies of intros.
4. Survey:
 - a. Self-education tool
 - b. Focus Committee will create the survey
 - c. Self-education – name, committee, email... etc.
5. Reevaluated agenda.
6. Table mapping for planning board – making recommendations for planning board. Part of pledge.
 - a. Contact Sue Cahill – Steve Johnson, etc.
 - b. Julie will have meeting with Mayor to get city officials involved in Pledge – recommend it?
 - c. Create a new Committee – won't bring it up until May, after focus committee and public meeting.
 - d. Allison will replace Judith on March 8th.

V.CAC Website – flowchart

- a. Past initiatives in About Us
- b. Green Innovation –changes monthly
- c. Put in Annual Report – Agendas, minutes or separate
- d. Categories and Subcategories
- e. Blogs – Kingston Citizens link to their blog.
- e. Stay away from Blog because it's hard to manage.
- f. Progress on the Pledge – flashing on first page – not blog, but monthly progress.
- g. Twitter/Social Media?
- h. Logos will be shown at next meeting.
- j. Email bios by next meeting.

VI. Farm Animal Legislation

- a. Arthur from Kingston Land Trust – on board for public outreach to potentially interested parties.
- b. Liz will write letter to Kingston Police Department.

VII. New Business

- a. NYSSAC dues – state association \$75.00 annual, first year waived, now due. CAC has no budget.
- b. Options:
 - i. Invoice
 - ii. Each pay \$10.00
 - iii. Fundraising on agenda for next week.

VIII. Announcements

- a. Meetings never posted in Freeman because they weren't sent in. Now being sent to record, and Ulster Publishing, and Paul Kirby, Freeman Correspondent.
- b. Meetings are also now posted on Daily Freeman website.
- c. This weekend – Keep your pace energy options: Half day in New Paltz 9am -1pm Sat.
- d. Copies passed around of calendars with recycle pictures and pamphlet of Energy Saving Tips
- e. A 3 Day Habitat Assessment Training in Hudsonia is closed
- f. Sustainable Hudson Valley – Electronic Waste Recycling Day – Stockade Drive – companies can pre-register and for low price properly dispose of electronic waste. Otherwise hazardous waste. (Bill speaking). Business must pre-register. Drop off day, 3/6/10 \$10 per carload. 845-858-8809 Contact Bob Travers at Advanced Recovery, Inc. btravers@advancedrecovery.com

g. Get it in by next meeting – proposal for Kings Inn Motel March 10th.

IX. Reports:

- a. EMC – letters of reappointment
 - i. Oaths of Office
 - ii. Steve re-elected as chair
 - iii. No Secretary elected.
 - iv. Planning for another regional meeting
 - v. Public presenters – keep it open to the public – concerned that it is not active enough and taking a stance on things.
- b. Planning Board meeting:
 - i. Permits for building changes, nothing with large environmental impact.
 - ii. Next meeting – Sailor's Cove will be on the agenda.
 - iii. India Restaurant – above, trash, where will it go? Too many people in such a small area. Will reevaluate, fewer apartments. Parking concerns. Trash removal plan. Code- more than four units, recycling plan.
 - iv. Black top – no storm water management – asked about it.
 - v. East Chester str. Apartments still pending.
- c. General Gov't – presented year end report, plan for 2010, relationship with the committee and wants someone to come to all their meetings on their agenda this month. Julie is on, but will not be able to come to another meeting. Alternating attendance. 4th Thursday of the month – 6:30 – 7:00 sign off on each purchase made in the city.
 - i. Email minutes by Thursday to Allison
 - ii. March 25th – Felipa
 - iii. April 22nd – Sid - General Government/Auditing/Public Safety Committee Update – Earth Day
 - iv. May 27th – Gregg
 - v. June 24th – Allison (for Valeria)

Conducted scheduling – for planning Board meeting.

Public Comment: Absolutely excellent – public comment. More energy than expected.

Gregg makes motion to adjourn. Seconded Allison

Adjourned.